

# Town of Vienna

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## Bicycle Advisory Committee

### AGENDA

October 20, 2011

8:00pm

1. Adopt minutes of September BAC meeting.
2. Special guest – Ms. Linda Watkins, Inova Safe Kids Program. Bike safety & helmet requirement program.
3. Bike routes.
4. Bike racks.
5. Safety awareness.
6. BAC operation/methods, and member responsibilities, going forward.
7. Next meeting – 17 November 2011
8. Close.

### MINUTES

Attending:

Tim Fricker, Cris Janoski, Steve Kenney, Keely Lauretti, , Bob McCahill, Sean McCall, Jeff Palmer, Eric Peterson, David Schultz

1. Adopt minutes of September BAC meeting. Minutes were approved, and will be sent to the Traffic Safety Commission for their approval.
2. Special guest – Ms. Linda Watkins. Linda is the Injury Prevention Coordinator in INOVA Fairfax Hospital's Trauma Services division. [Linda.watkins@inova.org](mailto:Linda.watkins@inova.org). 703-776-3259. A handout by the Northern Virginia Trauma Advisory Coalition was distributed, *Reducing Injury One Community at a Time*, followed by a Power Point presentation. Ways to decrease injuries were discussed, including the primary one...always wear your helmet, and replace out-of-date or damaged helmets. Other include know the rules, watch the other person and be aware of potholes, etc. (most accidents are individual, not with another vehicle), be an example (wear your helmet), implement rules in jurisdictions (such as no helmet = no bike riding), before riding do an ABC check (proper Air, working Brakes, good Chain), and develop jurisdictional 3 E's (Enact, Encourage, Enforce).

Fairfax County Safe Kids Coalition offers: Assistance with planning bike rodeos, Education materials and presentations on bicycle safety, Volunteers for events, and Helmets and reflective items (based on available funding), and all services are free of charge.

Linda fielded several questions from BAC members. It was agreed that Jeff Palmer will provide Linda with a few contact names at Vienna's elementary schools (Wolftrap, Cunningham Park, and Vienna School) where Safe Routes to School people are active.

The committee thanked Linda for her time and hoped to engage INOVA's support in future bike safety awareness activities in the future.

3. Bike routes. Sean distributed an update to the BAC of the TOVBAC Bike Routes Subcommittee, in summary form. The effort is being led by Steve Kenney, Sean, and Charlie Strunk. Potential "core routes" and "additional route" candidates were discussed. An 11-point Bike Route Evaluation Criteria was distributed as well, to be used to gather objective information on each route or major segment thereof. It is envisioned that route test riders will be enlisted to participate, with at least 3 testers/evaluators per route/segment. Other considerations were discussed in this long-term project as well, primarily procedural in nature and involving the TSC and Town Council. Sean closed by inviting members to contact him with their thoughts.
4. Bike Racks. The subject is the optimal solution to incorporating into Town zoning code the provision of bike parking facilities at Town businesses, which is cited as a goal in the Town's 2010 Comprehensive Plan. Bob presented one example, that of Louisville, KY, from their 2010 Bike Master Plan, *Bicycle Parking Requirements by Land Use*. Model plans may base bicycle parking allocations on one or a combination of criteria, including: gross floor area, number of customer seats, and number of automobile parking spaces. BAC members suggested checking local ordinances as well. Bob will, and will at the next meeting provide more examples, followed by discussion. We plan to schedule a meeting or meetings with Town staff in the near future.
5. Safety Awareness. Deferred, as: a. much of this topic was covered earlier during Ms. Watkin's presentation; b. it was getting late and more business was pending.
6. BAC operation/methods, and member responsibilities, going forward. Procedures were discussed for officers' rolls, meeting quorum requirements, what requires a vote, and rules in general. TOVTSC member Keely agreed to send us any standards that the TSC follows, and we will discuss at the November BAC meeting.
7. Next meeting. November 17<sup>th</sup>.
8. Close.